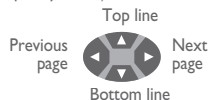


Navigator

Lets you browse through several pages of the display and select a line (the bottom line is implicitly active).



Guide key

This key lets you:

- obtain information about the telephone
- program the keys

Display and display keys

Displays 2 lines and several pages giving information on your correspondent and the functions available through the keys associated with the lines of the display screen.

Programmable keys and icons

To make a call, activate a service or manage your calls. Icons are associated with each of these keys.

Call icons:

- Incoming call (flashing).
- Call in progress.
- Call on hold.
- Call on common hold.

Function icons:

- Function active.
- Function requiring action.
- Terminal or line busy.

Preprogrammed function keys:

- Temporarily storing a number to call again.
- Access the various mail services.
- Automatically redial the last number dialled.
- To consult the list of unanswered ISDN calls or to make an ISDN call.

Light

indicating messages received

Mute key so that your correspondent can no longer hear you

Intercom so that your terminal automatically answers a call without having to lift the receiver

Hang-up key

To terminate a call or programming

Audio keys

- Loudspeaker:** to share a conversation
- to reduce loudspeaker or receiver volume
- to increase loudspeaker or receiver volume
- Hands free:** to make or answer a call without lifting the receiver

Alphabetic keypad

Protected by a flap, used for call by name, message service and programming. You have a self-adhesive "Memo" label to stick inside the flap.

Guarantee and clauses

We, **ALCATEL BUSINESS SYSTEMS**, hereby declare that we assume

Digital terminal IDS 310 (Alcatel Reflexes 4035)

product to be compliant with the essential requirements of Directive 1999/5/CE of the European Parliament and Council.

Any unauthorised modification to the product shall render this declaration of compliance null and void. A copy of the original of this declaration of compliance can be obtained by post from:

ALCATEL BUSINESS SYSTEMS
 Technical Services - Approvals Manager
 1, route du Dr. Albert Schweitzer
 F 67408 Illkirch - France



Redialling

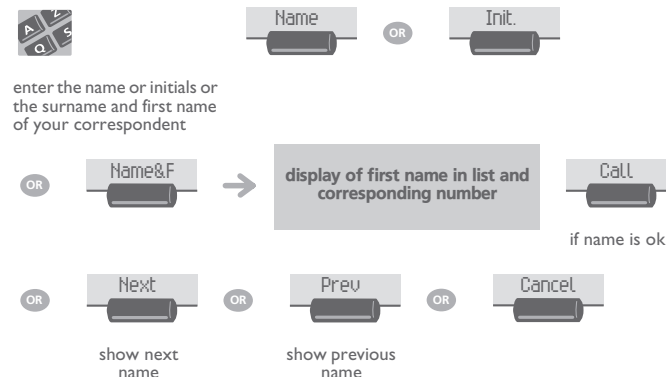


Making a call-back request



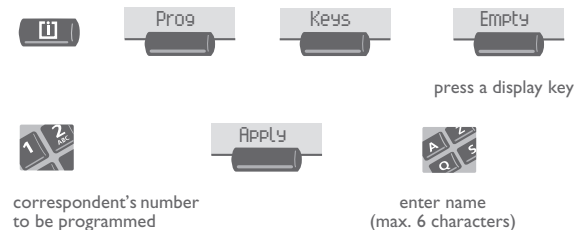
Directory

Using call by name

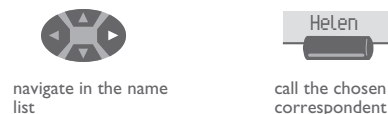


Programming your personal directory

Your personal directory can contain up to 45 numbers.



Calling from your personal directory



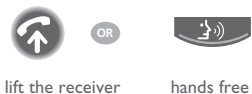
Using your telephone

Making a call



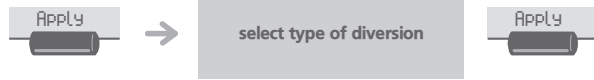
To make an external call, dial the outside line access code before dialling your correspondent's number.

Receiving a call



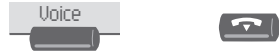
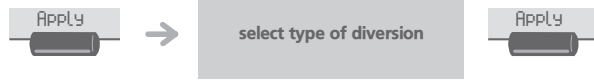
Divert your calls to another number

Divert your calls to another number



dial the destination number

Diverting your calls to your voice message service



When you return, cancel all diversions



During a conversation

Sending DTMF signals

During a conversation you sometimes have to send DTMF signals, such as with a voice server, an automated attendant or a remotely consulted answering machine. The function is automatically cancelled when you hang up.



Calling a second person during a conversation

During a conversation, to call a second person.



dial directly the number for your call

dial

- To cancel your second call and recover the first:



Receiving a second call

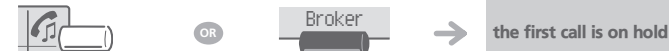
During a conversation, another person is trying to call you.



the first call is on hold

Switching between two calls (Broker call)

During a conversation, a second call is on hold. To accept the second call:



line key corresponding to icon

single-line terminal

Transferring a call

During a conversation, to transfer the call to another number:



number to be called

single-line terminal only

Three-way conference

During a conversation, a second call is on hold.



three-way conference

cancel conference and return to first correspondent

end the first conversation

Voice message service

Consulting your voice mailbox

The light indicates that messages have been received.



Customize your terminal

Programming your personal code

This password controls access to the programming and terminal locking functions by the user (default password: 0000).



enter the old password

enter the new password (twice)

Adjusting the audio functions

Terminal idle:



choose the tune



adjusting the ringer volume

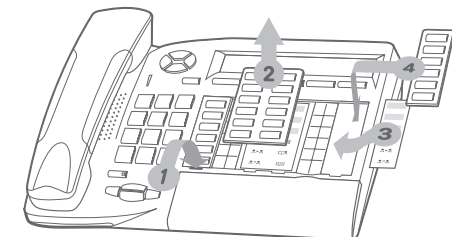
Adjusting screen brightness



this function is used to read or modify the software licence agreements.

Installing the programmable key label

A printed label is supplied with the terminal. This should be installed beneath the programmable keys.



1. Insert a flat "blade" into the slot (1 slot per key block).
2. Raise the cover.
3. Slide the printed label into position.
4. Replace the cover.